

Message from Director on Swachhta Abhiyan

Greetings to all. As you all are aware that our office is observing “**Swachhta Abhiyan**” from **15.09.2017 to 02.10.2017**. During this period we all will be engaged in different Swachhta Activities. Apart from keeping our workplace, home & surroundings clean, we should propagate the message of Swachh Bharat Mission to other people also. We should encourage 100 other persons to make them devote their 100 hours per year for cleanliness.

Further, we should work together to give the meaning of **Swachhta** new dimensions. Cleanliness is not just cleaning our outer body but also cleaning of our mind and soul. We should also bring cleanliness in the manner of our day to day working. Our working should be transparent, prompt, efficient and customer friendly. I think that there are many areas in our office where the system need **Swachhta**.

I urge you all to do brainstorming and come up with new ideas and suggestions to improve/clean our working system and make it more transparent and customer friendly. A few ideas to begin with are:

- a) **Coming on time in office and leaving on time from office.**
- b) **CITIZEN’s CHARTER to be prepared by divisions for the services they are providing**
- c) **Digitization of Record/Files/Data**

More such ideas are invited from the officials. All ideas are welcome, whether they are small or big, silly or brilliant, with a clear understanding about how it improve the system and how to achieve it.

Let us take the oath that we will work together to achieve the goals of Swachhta Abhiyan.

(Ajoy Bandopadhyaya)
Director